

**Minutes of the LLES LTD Board Meeting
Wednesday 8th April 2009**

Present:- Gwen Prince, Graham Brand, Kevin Carey, Michelle Boudin

Apologies for absence: Diana Berriman, Andrew Capel, Tony Shaw, Nick Venti

Minutes of last meeting accepted with amendments.

Actions from previous meetings

Date	Actionee	Action/Update	Status
10/12/08	Andrew	To change registered address of LLES from Gwen to LRC. 8/4/09 Geoff Pedley has confirmed LRC happy. Andrew has contacted Companies House and used his name and address as contact on Charities Commission website.	Closed
10/12/08	Nick	To talk to local estate agents about energy surveys for selling homes and rental properties with a view to a business plan/proposition for a member to become qualified to perform the surveys in Llani. This would not conflict with the aims of the charity as it would be considered Primary Trading.	On hold
14/1/09	Diana	to contact Richard to look at Y Fan Pool site. 11/2/09 Hasn't been able to get hold of him. 11/3/09 Still unable to get hold of him.	Ongoing
14/1/09	Nick	Offered to look into various funding options. 08/04/09 Graham suggested a funding group be set up see Treasurers Report.	Closed
14/1/09	Diana/	At public meeting (5 th Feb) tell members they can attend Board meetings and give a presentation if they got prior approval. 11/2/09 Diana to send out email to LLES members 8/4/09 Email sent to all LLES members no volunteers came forward.	Closed
14/1/09	Diana	Request LLES member volunteer to attend Eisteddfod meetings as an observer. Diana to send out email. 8/4/09 Request sent with above. No volunteers.	Closed
14/01/09	Nick/ Gwen	Approach Paul Jervis about attending Eisteddfod meeting on behalf of LLES 08/4/09 It was agreed that Gwen should approach Paul.	Open
11/02/09	KDG	Kevin/Diana/Graham To get together for a followup LCCP discussion	Ongoing
11/02/09	Andrew/ Diana	Contact PAVO and arrange Employees liability insurance. 11/3/09 Forms have arrived. Diana to contact PAVO to find out what cover is needed reopen houses liability, LRC liability, vulnerable children and adults etc	Ongoing
11/03/09	Diana	To ask volunteers to fill out a form like the householders forms.	Open
11/03/09	Diana	To contact Delwyn Morgan about the Vanner Park site.	Open
11/03/09	Kevin	To write a thank-you letter to Steve Barratt for his work on the business plan.	Closed
11/03/09	Andrew	To get hold of the LLES email subscription list and cross check it with members and update it. Add Gill and Michelle/Chris to it. 8/4/09 Done. Andrew has email list and can get an up to date version at any time.	Closed
11/03/09	Board	To advertise the post of newsletter editor. 8/4/09 No response from advert so Board to consider Steve Barratt about the position.	Ongoing

Matters arising: None

Chairs Report

LLES is not doing enough this year now that Green Festival has been postponed. Issue of energy surveys arose which needs to be started up again – see Energy Survey below for details.

Treasurers Report

Graham has negotiated a reduced rate for renting the LRC/Diana's office from £32 to £24 per week.

Because funding a big issue, a new funding group was suggested which could explore various options from people such as Severn Wye Energy Agency, Energy Wales, Scottish Power etc.

Action Gwen: to contact Nick, Tarquin, and Ricard Beale about forming a new funding group.

Report from LCCP

No report from Diana. Tony had produced a first draft of a hydro leaflet, which impressed the board.

Action Diana: to check accuracy of information on flyer (eg grants) with the Severn Wye Energy Agency.

Committee members (request for official recognition).

Tony had sent an email to the Board on this issue. There is no LLES committee only the Board. The Green Festival was a sub-committee.

Action Kevin: To reply to Tony's email.

Energy Surveys.

Andrew produced a Smart meter survey and follow-up questionnaire. He has two people keen to try them. Wants to do 6 paper surveys, and install 6 Smart Meters and compare results in electricity consumption after two months in each case.

Board agreed that a change to the wording about confidentiality was necessary. Felt that two months might be too long a trial period as not many people in Llani would get the chance to use a Smart Meter per year. The issue of what sort of data the Smart Meter produces or how they might be used in conjunction with energy surveys was discussed. It was agreed that LLES board members should have them installed first (for a short period of 1 to 2 weeks) so they could further understand the data produced.

Action Andrew: Contact Board members and install meters.

Kevin and Diana had attended training with Lightfoot in March. The pros and cons of participating in Lightfoot scheme were discussed.

Action Kevin: To contact Lightfoot and get a quote on cost to LLES per year to participate in scheme.

Graham suggested he, Kevin and Diana have a meeting to determine if Diana would have time to do surveys. Then cost out the Lightfoot project versus LLES doing the energy surveys. Graham also suggested a project management system was required so that Diana could track her progress against set targets and report back to Board and funders.

Green Festival Report

Only 12 people attended the meeting. A report was sent out following the meeting and the decision to postpone the Green Festival was handed back to the Board. Gwen has written to the speakers. A full review of events was held so lessons could be learned. It was agreed that next year, the Green Fair committee should be chaired, minutes should be written and presented to the Board, and a selection process would be put in place before committee members would be appointed. It was agreed that a letter of thanks should be sent to the core committee and others such as Tarquin. Peter Croll etc.

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No news to report.

Any Other Business

Gwen has provisionally booked the Church Hall for June 6th to hold a "Climate Change Despair and Empowerment" workshop along the lines of Joanna Macy. Requires 15 to 20 people. Suggested cost per person £10. Two people from Oxford would lead the workshop. LLES would pay their train fare.

Rosie Collier had just come back from Morocco and was shocked by the unseasonably tropical rain that was causing untold damage to property and crops. She had approached LLES about giving a talk about her experience. It is being planned for late May in the Organic Cafe.

Date of next meeting **Wednesday 13th May 2009 at 7.30pm at The Mount Inn**