

# Minutes of the LLES LTD Board Meeting

Wednesday 10<sup>th</sup> June 2009

**Present:** - Gwen Prince, Graham Brand, Kevin Carey, Michelle Boudin, Andrew Capel, Chris Leech

**Apologies for absence:** Diana Berriman, Nick Venti

## Actions from previous meetings

Date	Actionee	Action/Update	Status
10/12/08	Nick	To talk to local estate agents about energy surveys for selling homes and rental properties with a view to a business plan/proposition for a member to become qualified to perform the surveys in Llani. This would not conflict with the aims of the charity as it would be considered Primary Trading.	On hold
14/1/09	Diana	To contact Richard to look at Y Fan Pool site. 11/2/09 Hasn't been able to get hold of him. 11/3/09 Still unable to get hold of him.	Closed
14/01/09	Nick/ Gwen	Approach Paul Jervis about attending Eisteddfod meeting on behalf of LLES 08/4/09 It was agreed that Gwen should approach Paul. 10/6/09 He has agreed.	Closed
11/02/09	<b>KDG</b>	Kevin/Diana/Graham To get together for a follow up LCCP discussion	Ongoing
11/02/09	<b>Andrew/ Diana</b>	Contact PAVO and arrange Employees liability insurance. 11/3/09 Forms have arrived. Diana to contact PAVO to find out what cover is needed reopen houses liability, LRC liability, vulnerable children and adults etc	Ongoing
11/03/09	<b>Diana</b>	To ask volunteers to fill out a form like the householders forms.	Open
11/03/09	<b>Diana</b>	To contact Delwyn Morgan about the Vanner Park site.	Open
11/03/09	Board	To advertise the post of newsletter editor. 8/4/09 No response from advert so Board to consider Steve Barratt about the position. 10/6/09 Steve has withdrawn his nomination from the post. Kevin/Michelle/Gwen to produce something.	Closed
08/04/09	Gwen	To contact Nick, Tarquin, and Richard Beale about forming a new funding group. 10/6/09 They agreed to start looking for funding for Green Fair.	Closed
08/04/09	Diana	To check accuracy of information on flyer (e.g. grants) with the Severn Wye Energy Agency.	Closed
08/04/09	Kevin	To reply to Tony's email. 10/6/09 Kevin sent Tony a letter.	Closed
08/04/09	Andrew	Contact Board members and install meters. 10/6/09 Kevin, Graham, Diana trialling them.	Closed
08/04/09	Kevin	To contact Lightfoot and get a quote on cost to LLES per year to participate in scheme. 10/6/09 Have given LLES a reduced rate £50-£80 per survey but it has restrictions – no coordinator.	Closed

**MATTERS ARISING:** None

**CHAIRS REPORT:** None

## TREASURERS REPORT

There will be a shortfall in this financial year of £1600, increasing to £2250 next year. Enough reserves to meet shortfall until end of Aug 09. There had been a few cancellations of standing orders.

**Action Graham:** to email Nick about funding. Graham said he would attend next meeting of the Funding Group.

**Action Graham:** to talk to Nick about the sustainability fund.

Annual report to Charity Commission and Companies House due 30/06/08. It is currently being independently examined. The accounts were reviewed by the Board and unanimously approved.

## REPORT FROM LCCP

3 of the 6 performance indicators have been completed. She has approached the Community Centre trustees to see if they would be interested in having a biomass heating, PV on the roof.

**Action Gwen:** To help Diana to setup Gant chart with project milestones.

## ENERGY SURVEYS.

Even though Lightfoot had reduced their cost to £50-£80 per survey with restrictions (no coordinator) it was agreed that LLES should not join Lightfoot but continue with existing surveys. Diana would coordinate but volunteers would do surveys and feedback. Diana could email list of householders requesting surveys to volunteers and they could sign up. This would reduce Diana's time in phoning people.

**Action Board:** After screening of Age of Stupid to appeal for volunteers to do energy surveys

**Action Kevin:** To produce a leaflet on loft insulation as part of feedback to householders. To phone West Wales Energy Agency about available grants in the area.

## EXTERNAL EVENTS

**Hydro Visits** – All LCCP groups had visited 2 hydro schemes in Beacons. The National Park is encouraging farmers to install hydro and are happy to share idea with LLES. Diana suggested a Richard Drover type person in Llani is required – training may be available with BBNP but she will investigate costs and availability.

**Action Kevin/Chris:** To talk to Diana about this or about producing information on hydro-installations in the first instance possibly with Richard Drover's help. Also ask how many people he could see in a day and the cost.

**Energy Monitors** – Kevin, Graham, and Diana are all trialling them. Everyone impressed. They should be used as a “carrot” to entice people to have energy surveys done. Discussion about putting them in library for people to borrow on their library card. At the same time they would be given a LLES form to fill in about their trial and asking if they wouldn't mind being contacted about having a follow-up energy survey done. Gwen had emailed a chap from Bovey Tracey who had given smart meters to primary schools which could be taken home with worksheets.

**Action Andrew:** To contact library and Diana about whether such a scheme would be feasible.

**World Environment Day** – Held on 5th June. LLES gave away trees and sold cakes and PowerDowns.

**Food Collection** – Cwm Harry distributed new containers themselves. LLES was included in their publicity.

**Powys Transition Day** - 13<sup>th</sup> May – Disappointing turnout. Martin Fitton keynote speaker. However Diana met Di Greaves (L'dod TT) who does Green Mapping – a growing concept whereby green elements in a town are identified.

**Action Andrew:** To add Green Mapping as agenda item for discussion at next meeting.

**Climate Change Network 19<sup>th</sup> May** – Interesting day with speakers and workshops. Rachel Nunn from Going Carbon Neutral in Stirling offered to provide more info and resources to us.

**Zero carbon caravan 23-25<sup>th</sup> August** – Chris Keene is cycling from Wales Climate Camp on 14<sup>th</sup> Aug to Copenhagen for the Climate Summit in December. He will arrive in Llani on 23<sup>rd</sup> Aug and leave 25<sup>th</sup>. He wants lots of publicity, and would like accommodation/veggie food for 10-12 people.

**Action Andrew:** To contact local Sustrans group to see if they are willing to help. Ask Barbara is she could arrange a community (GODS) meal that evening.

**Other** – Diana's laptop broken. LLES has three so Diana should use one of the other ones.

## GREEN FESTIVAL REPORT

The first meeting of the new committee has taken place with Gwen and Kevin in attendance. Colin has agreed to be the unpaid coordinator. Next meeting on Monday. Lots of new ideas. Board felt the committee needed to submit an outline plan of their proposals to ensure it met with LLES' charitable aims.

**Action Kevin:** to ask committee to submit outline plan to LLES Board.

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George Marshall is writing business plan. There is a £4000 Ape grant in LLES account which is current ring fenced for this project.

**Action Andrew:** To contact George about fund and see if it can be transferred for funding of LCCP Project.

### MEMBERSHIP DRIVE

Membership leaflets need to be remodelled (note its important that gift aid must be on new standing order form). Board felt LLES needed to be more visible as it was no longer holding monthly speaking engagements. Awareness needs to be raised so it was agreed to approach Resource Centre about having a LLES display in window, smart meter installed there, display of lights and use their notice board.

**Action Gwen/Michelle:** To contact Diana and Resource Centre about having LLES display and implementing it.

Gwen would like a LLES stall at the Carnival possibly with Andrew Burrows of Organic Energy to have a lighting display.

**Action Gwen –** to contact Andrew Burrows and Carnival committee about LLES stall and if there is any selling issues.

It was agreed that a better system of maintaining membership renewals, email and postal addresses was required. The idea of having an annual membership fee which would give members a newsletter and reduced ticket prices on events was put forwarded. But it had to be priced right – don't want to put people off, but don't want to risk making a loss either.

**Action Andrew:** To set up a spreadsheet for David Utting (the membership secretary) to maintain

### CHANGE TO CONSTITUTION RE TRANSITION TOWNS

Gwen feels that LLES is not geared to addressing Peak Oil issues and as an existing environmental group it may be the right vehicle to promote it. Graham asked if any existing TT groups are charities and if so we should contact them and find out their objectives (i.e. those which are acceptable to the Charity Commission). Graham made the Board aware that there may be restrictions set by the Charities Commission on use of current LLES funds for any new objectives/projects.

**Action Andrew:** to do some research and see if any TT groups are charities.

### ANY OTHER BUSINESS

A LLES member had expressed concern that the Joanna Macy workshop did not fit the remit of LLES and had consequently resigned their membership. Andrew said their seemed to be a lot of resentment amongst some members which needed to be got out in the open and discussed in order to clear the air. He suggested an open mediated meeting should be held where any LLES member could express their concerns. Kevin and Graham were concerned that such a meeting could be hijacked by one or two people. Andrew stated that it was important to choose a mediator/facilitator who was experienced in handling such people. No decision was taken to hold such a meeting.

**Date of next meeting** *Wednesday 8<sup>th</sup> July 2009 at 7.30pm at The Mount Inn*